

**Minutes of the Annual Parish Meeting, the Annual Parish Council Meeting and the May Meeting of
Clovelly Parish Council held in the Parish Hall
7.30pm on Tuesday 8th May 2018**

Present: Chair Cllr C West; Vice-Chair J Davey; Cllrs D Garnett; C Huxtable; S Perham; A Tucker
Cllr T Inch (DCC)
Cllr R Julian (TDC)
PCSO J McGovern

Clovelly Annual Parish Meeting

1. Open Forum – an opportunity for parishioners to bring matters of concern or interest to the attention of the Parish Council: no members of the public in attendance
2. Apologies: Cllrs J Goulding; P Slee and M Sillifant
3. Chair's report and review of the past year: Chair's review attached to minutes
4. Mr Roger Levick and Cllr Robin Julian, TDC Standards Committee members: Cllr Julian and Mr Levick not in attendance

Clovelly Annual Parish Council Meeting

The Chair & Vice-Chair will stand down to allow for elections for 2018/19

5. Election of Chair: Proposed that Cllr West is re-elected as Chair, Cllr Perham ; Seconded: Cllr Garnett; all in agreement
Cllr West signed a Declaration of Acceptance of Chair of the Parish Council
6. Election of Vice-Chair: Proposed that Cllr Davey is re-elected as Vice-Chair, Proposed Cllr Tucker; Seconded Cllr Perham; all in agreement
Cllr Davey signed a Declaration of Acceptance of Office of Vice-Chair of the Parish Council
7. Annual Accounting Statement: a copy of the annual accounting statement was read and completed
Proposed that the completed statement is sent to the auditor as a correct record: Cllr Perham;
Seconded: Cllr Tucker; all in agreement
8. Adoption of Annual Accounts and signing of Annual Return to Audit Commission
Proposed that the annual accounts and annual return are an accurate record and should be sent to the auditor: Cllr Tucker; Seconded: Cllr Perham; all in agreement
9. Proposed that the Minutes of the last Annual Parish Council meeting are agreed and signed: Cllr Davey; Seconded: Cllr Perham; all those at that meeting in agreement
10. Matters arising from those minutes – no matters arising

Clovelly Parish Council May Meeting

1. Declarations of interest – no declarations were made
2. Proposed that the Minutes of the meeting held on the 10th April 2018 should be signed as an accurate record: Cllr Davey; Seconded: Cllr Garnett; all those at that meeting in agreement
3. Cllr M Sillifant to sign an acceptance of office of co-opted Parish Councillor – postponed until June meeting

At the Chair's discretion PCSO McGovern gave an overview of the 25 crimes recorded in the Clovelly area over the past 12 months; these included assaults, drunk in charge of a vehicle, public order offences and damage to property

PCSO McGovern explained that the number of PCSOs would be drastically reduced to meet budget targets. Proposed that a letter be sent to Devon & Cornwall Police from CPC expressing concern about the proposed reduction in levels of Neighbourhood policing and the effect this could have on rural communities: Cllr Garnett; Seconded: Cllr Perham; all in agreement
 PCSO McGovern also gave details of the successful Diversion and Support Team. The team's visits to offenders has seen a 60% engagement rate and a 64% reduction in crime levels

Cllr Julian joined the meeting

4. Matters arising from the minutes of the previous meeting
 - i) Affordable housing: progress report
 Still awaiting the Section 106 agreement from TDC
 Proposed that CPC will pay £500 legal fees in the interim if necessary: Cllr West; Seconded Cllr Davey; all in agreement
 - ii) Devon Air Ambulance Landing Lights
 Planning approval granted with slight amendment to location of the lighting column following comment from North Devon AONB
 Clerk to contact John Hawkins, Devon Air Ambulance Trust and contractor MAT electrics to arrange the installation
 - iii) Parish benches, quote for repairs
 Proposed that quote from Sonia's Helping Hands for £281 for repairs and maintenance of benches is accepted: Cllr Perham; Seconded Cllr West; all in agreement
 - iv) Clovelly A39 roundabout
 DCC Councillors to make a decision about the sponsorship scheme soon; funding and self-help scheme also available from DCC
 Cllr Garnett asked that councillors bring ideas for the roundabout to the next meeting
 - v) Clovelly Cross Garage sign
 TDC could not find a listing for the signs and asked for more location details/ photos
 Councillors believed that the forecourt of the garage is listed; the signs may be included in the same listing; Clerk to contact TDC again; Cllr Garnett to take photos
 - vi) Collection of refuse and recycling from Clovelly
 Cllr Perham invited Cllr Julian to meet him in Clovelly so he could see the logistical problems involved in collecting waste and recycling; meeting arranged for 16th May
 Cllr Inch suggested that Cllr Langmead and TDC Officer Richard Haste are involved as well
5. Parish Council logo – Cllr Perham circulated designs
6. Correspondence
 TDC: Local Plan
 Letter from Inspector Shaun Kenneally, Torridge Sector Inspector Devon and Cornwall Police, changes to Community Policing
7. Accounts
 - i) Accounts to pay:
 Clerk's salary, May £159.84 plus postage: £166.80
 CPC Insurance, Community First: £195.26
 Devon Ass Local Councils sub: £97.36
 Proposed to pay the above accounts: Cllr West; Seconded: Cllr Tucker; all in agreement
8. Highways
 Response from Cllr S Hughes re damage to minor roads following A39 diversion
9. Reports from Parish, District and County Councillors
 Cllr Inch (DCC):
 Extra funding is now available for local projects
 He has been appointed to the North Devon AONB board
 Praised help from local farmers etc in keeping roads open during bad weather in March; 21,000 tonnes of salt/ grit used. Weather resulted in great increase in road defects; more funding available from central government to help deal with the problem

DCC own 69 farms and lease them in 7 year blocks; Cllr Julian thought that one farm was being sold;

Cllr Inch will check

Cllr Julian questioned Cllr Inch on various Highways issues

Cllr Davey:

There had not been a 'No HGV' sign on the Roundswell roundabout in Barnstaple during the recent road closures as stated by DCC; there are still road closed signs between Holsworthy and Bradworthy; the diversion routes should have been more clearly signed

Snow warden scheme – for June agenda

Cllr Huxtable:

Road into Clovelly recently closed and no alternative route given

Cllr Goulding by proxy:

Would PC consider paying for an annual skip for the village; Clerk to contact TDC

10. Items not already on the agenda, at the discretion of the Chair – no other items raised

11. Date and time of next meeting – 12th June 2018 7.30pm

The Chair thanked everyone for attending and closed the meeting at 9.20pm