

**Minutes of the February Meeting of Clovelly Parish Council held in the Parish Hall
7.30pm on Tuesday 11th February 2020**

Present: Chairman Cllr J Davey, Cllrs D Garnett, J Goulding, C Huxtable, S Perham, N Sanders; P Slee, A Tucker

Torrige District Council (TDC) Councillors R Boughton, A Dart, S Harding

1. Open Forum – an opportunity for parishioners to bring matters of concern or interest to the attention of the Parish Council: no members of the public present
2. Apologies: Cllr West
3. Declarations of Interest: no declarations made
4. Proposed that the Minutes of the December meeting are agreed and signed as a correct record of that meeting: Cllr Garnett; seconded Cllr Sanders; all those attending that meeting in agreement
5. Matters arising from the December minutes:
 - i) Clovelly A39 roundabout: progress report: a site meeting arranged between Cllr Garnett, Cllr Harding (TDC) and DCC Highways Officer on Monday 9th February
 - ii) Meeting arranged for 12th December between Clovelly Estate and TDC to discuss recycling and waste collections in the village had not taken place
Proposed by Cllr Slee that the situation remains as existing arrangements:
 - A weekly black bag doorstep collection arranged by CE, contracted by TDC, bags collected from CE by TDC every 2 weeks
 - Residents to be encouraged to take items for recycling to area provided by CE
 Seconded: Cllr Goulding; 7 in favour, 1 against
 Proposed that another meeting is held between CE and TDC as previously agreed: Cllr Garnett: proposal not carried
 Cllr Harding will discuss the issue of ‘double charging’ for removal of heavy goods with CE
 - iii) Repair to Burscott notice-board: to be referred to Cllr West
6. Parish Council Precept: proposed to set the Precept at £4,500: Cllr Perham; seconded Cllr Slee; all in agreement. The Precept will be at the same level as 2019/20
7. Draft Financial Risk Assessment & Draft Financial Regulations for consideration as advised by auditor: the Clerk circulated draft copies, for decision at March meeting
8. Correspondence:

Message of thanks and goodbye from ex-PCSO John McGovern who is no longer the area PCSO
 Agenda, North Devon Right to Travel
 The Devon and Cornwall Alert, community messaging system for the Office of the Police and Crime Commissioner for Devon, Cornwall and the Isles of Scilly
 Coastal Access Team: Coastal Access - Improvements to public access along the North Devon coast between Coombe Martin and Marsland Mouth - Report to Secretary of State
9. Accounts

Proposed that the following accounts are paid: Cllr Garnett; seconded: Cllr Goulding; all in agreement

Clerk's salary, January & February	£179.52 x 2 = £359.04
Donation to North Devon Records Office	£50
Adam Keppel-Green annual website hosting	£40
G Smith grounds maintenance	£100
10. Highways

Devon County Council (Traffic Management) Permit Scheme Order 2020
 Higher Clovelly sign, approach road to village is broken; sign at East Dyke Farm. Clerk to report

11. Reports from County, District and Parish Councillors

Cllr Boughton (TDC):

- Council Tax will be set by end of month

Cllr Dart (TDC):

- Decision on budget difficult as there is still uncertainty about level of funding from Central Government
- Cllr Dart voted against any increase in CT
- Grants are available from TDC to help small businesses with 1st employee costs

Cllr Garnett:

- Had attended Joint Advisory Meeting in Bideford, discussed recycling in Clovelly and Affordable Housing – Clovelly is the only local parish with no AH
- Could PC have an update on the progress of phone box library project, Clerk to contact project organiser

Cllr Goulding:

- It had been noted that the CE security light had been unplugged and that rat poison had been scattered on CE land by persons unknown

Cllr Davey:

- Defibrillator, new pads had been purchased, Parish Hall to forward invoice
- Parish Hall Committee asked about putting information on PC website – Clerk to contact Mr Hawkins
- Parish Hall AGM to be held on 6th April

12. Items not already on the agenda, at Chair's discretion

Planning application: 1/0014/2020/FUL, change of use from education to business for the manufacture of soap and candles, Clovelly Primary School

Proposed that the PC supports this application: Cllr Davey; seconded Cllr Tucker; all in agreement

The Chair thanked all for attending and closed the meeting at 8.45pm