

**Minutes of the September Meeting of Clovelly Parish Council held in the Parish Hall  
7.30pm on Tuesday 10<sup>th</sup> September 2019**

Present: Chairman Cllr C West, Cllrs J Davey, D Garnett, C Huxtable, S Perham, P Slee, A Tucker  
Torrige District Council (TDC) Councillors Dart & Harding  
Devon County Council (DCC) Councillor Inch

1. Open Forum – an opportunity for parishioners to bring matters of concern or interest to the attention of the Parish Council: no members of the public present
2. Apologies: Cllrs Goulding & Sanders & Cllr Boughton (TDC)
3. Declarations of Interest: no declarations made
4. Proposed that the Minutes of the July meeting are agreed and signed as a correct record of that meeting: Cllr Garnett; seconded Cllr Huxtable; all those attending that meeting in agreement
5. Matters arising from the July minutes:
  - i) Affordable Housing: the current planning application to be withdrawn as the Parish Hall Committee has not given its agreement to the affordable housing project. The Councillors thanked the Chair for all his hard work in trying to provide affordable rented accommodation in the Parish
  - ii) Clovelly A39 roundabout: DCC Highways has suggested that DCC engineers could prepare a design for the roundabout that would comply with road safety standards; it would probably involve removing the hard surface in the centre of the roundabout. Cllr Inch has obtained estimated costs for a) design & b) preparation work from DCC Highways
  - iii) Hugglepit memorial: brought forward
  - iv) Cllr Dart to arrange a meeting between Clovelly Estate and Mr Richard Haste of TDC to discuss the collection of waste and recycling from restricted access area of village
6. Telephone Box/ Little Library:  
Enquiry received from Ms Donna Richards representing Clovelly pre-school group asking for permission and support to transform the redundant telephone box at Burscott junction into a Little Library for young children and babies  
Proposed to support the conversion: Cllr Garnett; seconded: Cllr West; all in agreement  
Clerk to reply to Ms Richards and check the original transfer documents from BT  
Cllr Perham joined the meeting
7. Parish Council website:  
Clerk will investigate ways to improve the PC website
8. TDC planning approval received for 1/0438/2019/FUL, 2 storey extension Sierra Hill
9. Correspondence:  
CPRE Planning Meeting for Towns and Parishes, 15<sup>th</sup> October 10 – 1pm, Hatherleigh Community Centre  
Climate Emergency: letter from Prof Peter Howard  
Thanks from Mireille Thornton re Talking Benches Project & from WI for Community Grant  
Holsworthy Motor Club event, 15<sup>th</sup> September  
Environment Agency re water abstraction licences  
DCC Highways Conferences, dates and venues circulated  
Rural Bus Campaign
10. Accounts  
Accounts to pay:
 

Clerk's salary, August & September:	£179.52 x 2 = £359.04 & postage £7.32
DCC Audit Services, internal audit of accounts:	£186.00
Mr G Smith, grounds maintenance:	£50.00

 Proposed to pay the above accounts: Cllr Perham; seconded: Cllr Huxtable; all in agreement

## 11. Highways:

- Cllr Inch to highlight concerns about appropriate and timely diversion and road closure signs at next Highways meeting; he will also ask that notifications of work to be done are sent to the Parish Council
- Cllr Slee: pleased with the quality of the resurfacing work to B3248 between Clarks Corner and Lighthouse X

## 12. Reports from County, District and Parish Councillors:

## Cllr Inch (DCC):

- The local Highways Officer is unwell and a temporary replacement is being sought
- Central Government has approved an increase in funding to DCC for schools and social care but this will be dependent upon an increase in local Council Tax levy next year

## Cllr Harding:

- Sorry that the affordable housing project will not go ahead and thanks to Cllr West and the PC for all the work done; he is disappointed that the Parish Hall Committee did not support the project

## Cllr Dart:

- A contract has been signed for development of Brunswick Warf in Bideford
- The next Strategic Planning meeting will set the direction of TDC for the next 4 years; a profile of TDC can be found on the website

Cllr Perham: street lights out; have been reported online

## 13. Items not already on the agenda, at Chair's discretion: no items raised

14. Date of next meeting: 8<sup>th</sup> October 2019, 7.30, Clovelly Parish Hall

The Chair closed the meeting and thanked all for attending